

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD MAY 25,, 2021

An Electronic (Zoom) Meeting of the City Council of the City of Hopewell, Virginia, was held Tuesday, May 25, 2021 at 5:30 p.m.

ROLL CALL

Vice Mayor Partin opened the meeting at 5:30 p.m. Roll call was taken as follows:

PRESENT:

John B. Partin, Jr., Vice Mayor, Ward 3
Deborah Randolph, Councilor, Ward 1
Arlene Holloway, Councilor, Ward 2
Jasmine Gore, Councilor, Ward 4

Brenda S. Pelham, Councilor, Ward 6 – Arrived Late

Absent – Patience A. Bennett, Ward 7

Janice Denton, Ward 5 arrived late - only stayed through closed session.

John March Altman, Jr., City Manager
Sandra Robinson, City Attorney
Charles E. Dane, Assistant City Manager
Mollie P. Bess, Acting City Clerk

CLOSED MEETING

Motion made by Councilor Randolph and seconded by Councilor Holloway to move to into closed meeting pursuant to Va. Code Sections §2.2-3711(A) (1) to discuss and consider personnel matters, including the recruitment and appointment of a City Clerk; (A)(7) and (A)(8) to consult with legal counsel and staff regarding specific legal matters and probable litigation, where such consultation in open meeting would adversely affect the City's interest; and to the extent these discussions will be aided thereby, (A)(4) for the protection of the privacy of individuals in personal matters not related to public business.

ROLL CALL	Councilor Pelham	Arrived Late
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 4 – 0

Motion made to come out of Closed Session by Councilor Randolph and seconded by Councilor Pelham.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

CERTIFICATION

CERTIFICATION PURSUANT TO VIRGINIA CODE §2.2-3712 (D) Were only public business matters (1) lawfully exempted from open-meeting requirements and (2) identified in the closed-meeting motion discussed in closed meeting.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

Motion made by Councilor Randolph and seconded by Vice Mayor Partin to appoint Jeanie Langford and Daniel Jones to the Historic Preservation Committee

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

WORKSESSIONS

Vice Mayor Partin turned the meeting over to City Manager for Mr. Altman for discussion on worksessions.

Mr. Altman noted that we have two worksessions, one on Boards and Commissions and another on the Stormwater Program. The first worksession Boards and Commissions we have a request from Council to

defer this item to the June 8 meeting. We have purchased software that we discussed at a previous Council Meeting, Ms. Bess has upcoming training along with Dr. Mankar and it would be best to let them have the training and then we can present at the June 8 meeting.

Motion made by Councilor Pelham and seconded by Councilor Pelham to move the Boards & Commission worksession to the June 8, 2021 City Council Meeting.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

Mr. Altman gave an update of the Stormwater Program – Mr. Badiada has moved on to work for DEQ. There was never an opportunity for him and other staff members to get together and develop a Plan like what was discussed in February, in talking with the Vice Mayor today, it was discussed that postponing this to the second meeting in August to allow for our staff to put together a stormwater plan to bring back to Council for discussion at the August meeting. Vice Mayor Partin said Council should also be given written updates each much in order to track progress.

Motion made by Councilor Pelham and seconded by Vice Mayor Partin to postpone the Stormwater Program Worksession to the second meeting in August and to have the City Manager provide Council with monthly updates.

Vice Mayor Partin opened the meeting and welcomed guests.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

REGULAR MEETING

Vice Mayor Partin called the meeting to order:

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Absent: Mayor Bennett
Absent: Councilor Denton

Prayer was offered by Assist City Manager Charlie Dane followed by the Pledge of Allegiance to the Flag of the United States of America led by Councilor Randolph.

Vice Mayor Partin announced, since there are two City Councilors absent, he hope that City Council will find it amendable to postpone R5, voting on the Operating and Capital Budget Resolution until the next City Council meeting on June 8.

Motion made by Councilor Pelham to adopt the agenda as written. There was no Second, so the motion died on the floor.

Motion made by Councilor Gore and seconded by Councilor Randolph to adopt an amended agenda to strike R5.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

Motion made by Councilor Randolph and seconded by Vice Mayor Partin to adopt the Consent Agenda.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	No

Motion Passes – 4 - 1

PUBLIC HEARING

PH-1 – CONDITIONAL USE PERMIT REQUEST – 5113 PLAZA DRIVE

This is to install an antenna for wireless transmission above the frequency of 20,000 hertz at 5113 Plaza Drive. The Planning Commission is seeking approval of this request. Ms. Griffin gave a presentation. The old light pole will be replaced with a new light pole will be installed as part of the completion of this project. Information was posted at the site as well as on city website for the public to call in with any questions or concerns on this public hearing. No inquiries were made.

Vice Mayor Partin opened the Public Hearing. Vice Mayor Partin asked Ms. Griffin if she had received any inquiries from the public on this matter, as well as he asked Mr. Altman had he received any inquiries. He noted he had not and also, Ms. Bess, the Acting City Clerk and she advised she had not had any inquiries either.

Vice Mayor Partin closed the Public Hearing.

Motion made by Councilor Randolph and seconded Vice Mayor Partin by to approve the Conditional Use Permit Request at 5113 Plaza Drive as presented.

ROLL CALL	Councilor Pelham	No
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 4 – 1

REGULAR BUSINESS

R 1 – HUMMEL ROSS ROAD RECONSTRUCTION

This is a request to appropriate funds from the Hopewell Water Renewal Commission for the reconstruction of the Hummel Ross Road projects. The Commission at their last meeting approved appropriation of funding for the following items:

- 1) Appropriate \$251,550 from HWR Misc. Revenues to match the full construction award amount of \$1,294,000. The Commission approved this action on May 14, 2020.
- 2) Appropriate \$200,000 from HWR Misc. Revenues to extend the roadway reconstruction limits from Hummel Ross Rd to the HWR entrance. The Commission approved this action on January 26, 2021.
- 3) Appropriate \$160,000 from HWR Misc. Revenues to cover construction cost overruns and construction inspection and quality control services. The Commission approved this action on April 20, 2021.

It is a total of staff asking Council to appropriate \$611,550 from the miscellaneous revenues of Hopewell Water Renewal as approved by the Wastewater Renewal Commission at their May 14th meeting.

Motion made by Councilor Randolph and seconded by Vice Mayor Partin to approve the Hummel Ross Road Reconstruction and to use the Water Renewal Miscellaneous Revenue Funds in the amount of \$611,550.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

R 2 – FY21 VDOT REVENUE SHARING PROGRAM REIMBURSEMENTS

This is an annual right-of-passage for getting our reimbursements back from VDOT for completing eligible projects. We reinvest these funds into other projects. Still working on neighborhood streets paved.

Motion made by Councilor Gore and seconded by Councilor Pelham approve the FY21 VDOT Revenue Sharing Program Reimbursement so that reimbursements to the Capital Improvement program will be used to advance future projects identified on the list of the City's VDOT Revenue Sharing Program and Payment Management Program.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

Motion Passes – 5 – 0

R 3 – HOPEWELL COMMUNITY CENTER REPAIR

This is request to appropriate \$70,000 of part-time salary money to address severe corrosion of steel support columns in the pool area of the Community Center. Would still have plenty of money to care for part time wages, no risk of coming up short. The \$70,000 would be appropriated into a capital account that would then be used to address these repairs. If the project comes in under budget, we could divert the remaining funding to additional repair projects in the Community Center or it could be returned to the general fund with a close out of that capital account. Councilor Gore questioned why this was not part of the budget and is coming up now. What we need to do is secure the funding so that we can move forward with an assessment and utilize the existing funds for this year's budget. If the City Manager has the authority to have Mr. Reidmiller begin an assessment right now, why would we not go forward with that and pause with the creating capital budget, because that can be built into the budget to adopt and give him the funds then. If we allow Mr. Reidmiller to move forward with the \$70,000, whatever he doesn't spend or isn't appropriated or P.O'd by the end of the year would then fall back to the general fund at which time in July we would have to make a supplemental appropriation once the books are closed out. We would have to wait for the current year budget, those dollars to fall to the bottom line before we could re-appropriate them to the next budget year, if we take action this evening with a motion to transfer \$70,000 of part-time savings from the Dept. of Recreation budget to create a capital project in the capital fund then there is no action that would be necessary to deal with the \$70,000. Because that \$70,000 because it is a capital project, they don't fall to the bottom line and go back to the general fund at the end of the year, those funds move forward. We ask to establish the capital project and then we wouldn't have to take the action of re-appropriating the funds.

Motion made by Councilor Pelham and seconded by Councilor Randolph to approve a repurpose of \$70,000 of surplus part-time wage funding to the Departments Capital Project Budget for structural repairs to the Community Center

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	No

Motion Passes – 4 – 1

R 4 – REAL ESTATE TAX PAYMENT DEADLINE EXTENSION

A request submitted to extend the Real Estate Payment Deadline for the upcoming June Real Estate billing. Upgrades were made to the MUNIS system and our Treasurer has requested an extension. Our City Attorney has prepared a Resolution to extend the payment deadline. WE began the MUNIS update in March and had weekly test environment meetings. Each dept. had their own training.

Councilor Randolph wanted to know if there was any negative impact by delaying the teases for 30 days. There should be no negative effect from this. We need to get bills out by June 15.

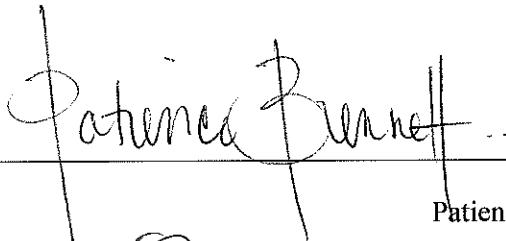
Motion made by Councilor Pelham and seconded by Councilor Gore to approve the Resolution with a new due date of July 15.

ROLL CALL	Councilor Pelham	Yes
	Councilor Randolph	Yes
	Councilor Holloway	Yes
	Vice Mayor Partin	Yes
	Councilor Gore	Yes

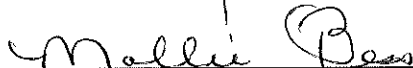
Motion Passes – 5 – 0

ADJOURN

Meeting Adjourned



Patience Bennett, Mayor



Mollie Bess, Acting City Clerk
